

PULASKI COUNTY GOVERNMENT

FINAL ADVERSE ACTION LETTER

Date: _____

Name: _____

Address: _____

You recently applied for the position of _____ in the _____ Department of Pulaski County Government. You were sent a pre-adverse action notice seven (7) days ago indicating that you were potentially going to be excluded from consideration of employment with Pulaski County based on what was contained in your background check report, a copy of which was provided to you. We are now notifying you that you have been excluded from further consideration for employment in the above position. We are basing this decision on the reason(s) checked below:

- After an individualized assessment, which included reviewing the additional information you provided, a decision was made to exclude you from employment based upon Pulaski County's hiring criteria and business necessity.
- You did not submit any additional information within seven (7) calendar days following the date the pre-adverse action notification was mailed to you. Pulaski County decided not to employ you based on the information contained in your background report.
- Other

Again, if you feel this State Police background report is incorrect or in error, you should contact the Arkansas State Police at (501) 618-8500 or info@asp.state.ar.us. The Arkansas State Police only provided us with the background check and plays no part in the decision to take any action regarding employment. Therefore, they are not able to explain specific reason(s) for any employment related decisions to be made.

Thank you for your interest in employment with Pulaski County Government.